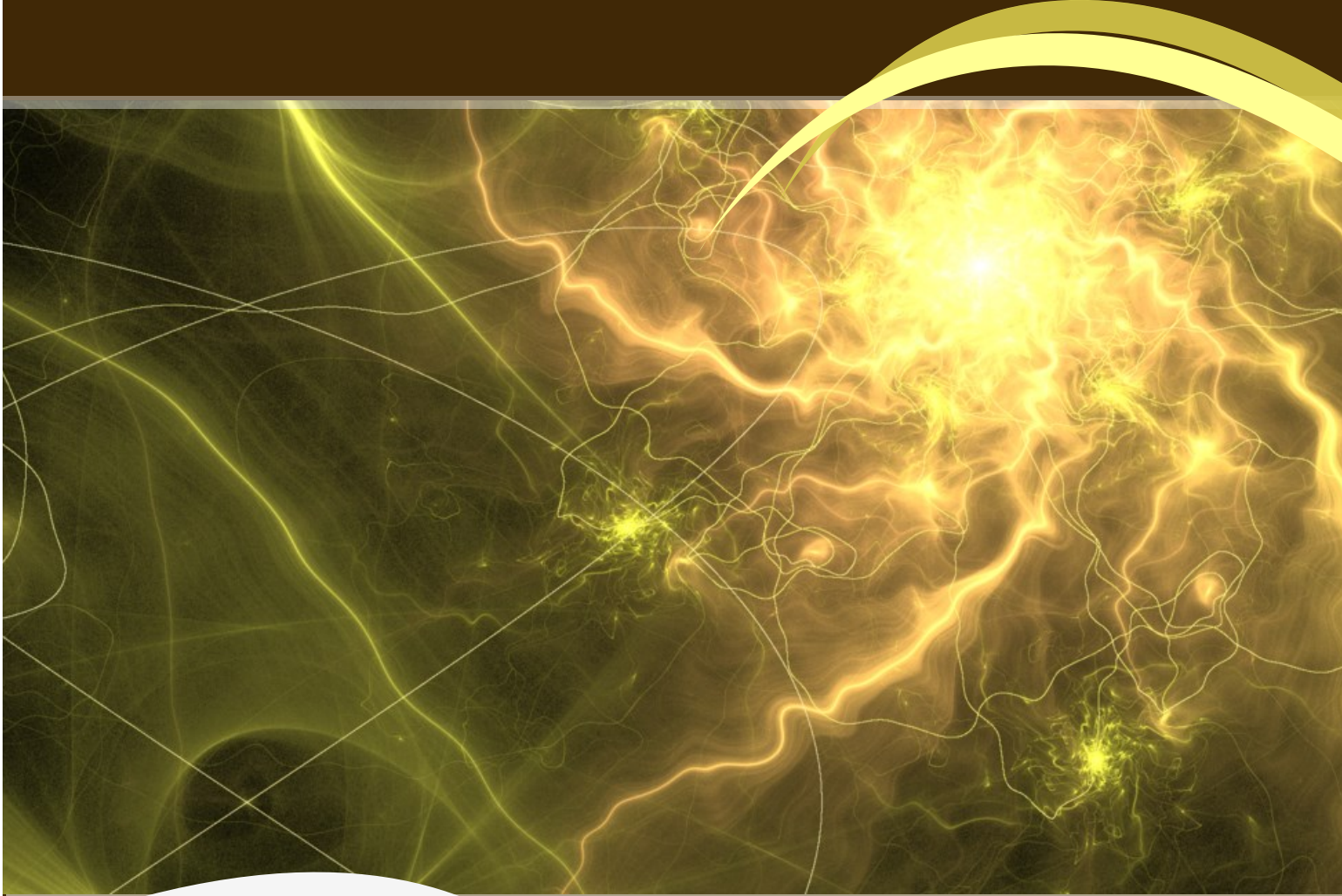


# Apex Build Application



Requisitions  
Material Releases  
Purchasing Inquiries  
Material Returns  
Web Reporting

streamlining field requisitions



# Put the web to work for your purchasing

THE APEX BUILD APPLICATION WORKS IN CONJUNCTION WITH APEX TO STREAMLINE YOUR PURCHASING PROCESS.

Designed to optimize the process of requisitioning material from the field, the Apex Build application does that and much more. It bridges the communication gap between your field personnel and your purchasing department.

Your purchasing department can authorize your project managers, foremen, or other employees to requisition materials for their jobs. Approved personnel can then enter requisitions directly from the field using the Apex Build application.

If purchasing has created "master" purchase orders, material can be released for delivery from them as needed.

Receiving material is simplified by doing it right in the field where the material is located, rather than sending packing slips and invoices back to the office.

If there are any questions in the field about the status of their requisitions they can be answered directly using the Apex Build site, reducing calls to purchasing.

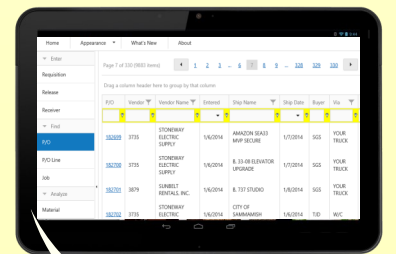
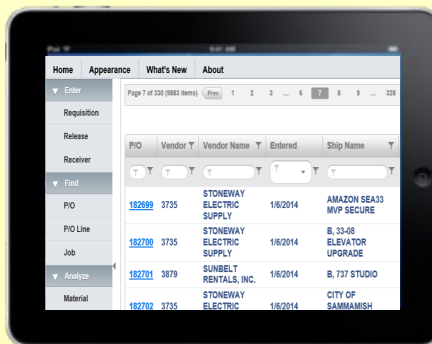
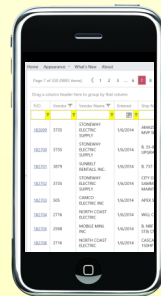
## Use Apex Build on any device

YOUR FIELD PERSONNEL MAY HAVE A WIDE VARIETY OF DEVICES OUT IN THE FIELD. APEX BUILD CAN ADAPT TO THEM.

Whether you are using a mouse and keyboard or a touch-enabled mobile device you can customize your experience to work the way you expect on your device.

### APEX BUILD FEATURES

- STREAMLINED FIELD REQUISITIONS
- MATERIAL RELEASE ORDERS
- MATERIAL RETURNS
- MATERIAL RECEIVING IN THE FIELD
- PURCHASE ORDER INQUIRY
- POWERFUL SEARCHING
- SUPPORT FOR MOBILE DEVICES
- INTEGRATED SECURITY
- COMPLETE APEX INTEGRATION



## TEMPLATES

Purchasing can establish templates of commonly ordered material, or the Apex Build users can make their own templates. This is especially useful if you have commonly reordered items, like the materials on a service van.

## COMPANY CATALOG

Apex users will have already set up a list of “quick codes” to facilitate purchase order entry for themselves. The Apex Build users can leverage this company item catalog in a number of ways to help them pick the correct items for their jobs.

## ADVANCED SEARCHING

The Apex Build application provides sophisticated searching functions to help you find the material you need to order. Whether it has been ordered before on the job, is part of the company catalog, or has been set up for you as a template the Apex Build application will help you find it.

Job 1544, SPECTRUM FINANCIÁL

Search the Company Catalog Select an Item Template Enter keywords to search for an item View Cart (5)

Page 1 of 1 (6 items) Page size: 200

Close search Add selected items below to cart Clear quantities

Source	Description	Ext Desc	Order Quantity	Cost Code	Quick Code	Mfg#	Item#	History
 Catalog	QZT PC0608BA06 BOX W/NO BASE 6-IN		0	0424; BOXES: DEVICE, SWITCH, JB, PVC	PC0608BA06	662037	11775	<a href="#">History</a>
 Catalog	QZT PC0608CA0017 ELECTRIC CVR		0	0424; BOXES: DEVICE, SWITCH, JB, PVC	PC0608CA0017	662037	12073	<a href="#">History</a>
 Catalog	QZT PC1212BA12 STK BX STD OPN BASE		0	0424; BOXES: DEVICE, SWITCH, JB, PVC	PC1212BA12	662037	10010	<a href="#">History</a>
 Catalog	QZT PC1212CA0017 ELECTRIC COVER		0	0424; BOXES: DEVICE, SWITCH, JB, PVC	PC1212CA0017	662037	10082	<a href="#">History</a>
 Catalog	R-DOT S-47 4-IN RND WP BOX 5 1/2HUB		0	0424; BOXES: DEVICE, SWITCH, JB, PVC	S47	042269	71847	<a href="#">History</a>
 Catalog	R-DOT S-48 4-IN RND WP BOX 5 3/4HUB		0	0424; BOXES: DEVICE, SWITCH, JB, PVC	S48	042269	71848	<a href="#">History</a>

Add selected items to cart Clear quantities

## STREAMLINED REQUISITION ENTRY

One way or another, material requisitions have to get from the job site to the purchasing department. You may have done this a variety of ways, ranging from tearing the top off a box, faxing in a preprinted sheet, emailing a list, will-calling the material, or texting a picture of the requisition to purchasing.

Apex has allowed requisition spreadsheets to be filled out in the field, which were then emailed to purchasing. Purchasing would then import the spreadsheet into a purchase order. This can be pretty effective since there is no rekeying of the data.

But, what if a requisition could be entered in the field that instantly appeared in Apex, ready to go?

## THE APEX BUILD SOLUTION

Helping people find the correct material for their job, enter it just as quickly as they could using any other medium, and having the order appear in Apex without any rekeying were the design goals for the Apex Build application.

By leveraging the data already set up by purchasing to use Apex internally we can facilitate an efficient requisitioning process. When a requisition, material release, or receiving entry is completed it automatically appears in Apex and purchasing is notified via an email.

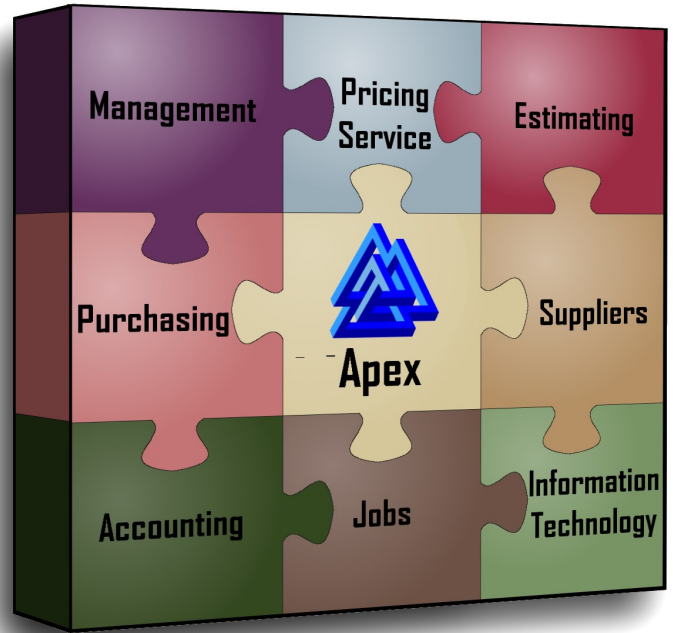
The end result is a completed requisition in Apex. It is ready for a purchasing agent to price using the Comparative Analysis tools, split into multiple orders if necessary, finalize any purchase details, and place the purchase order with your distributor.

The client device needs to be able to run a browser that meets contemporary standards. Essentially, anything from the last five years is fine.

## Server

- Windows 2008 R2 Server or newer.
- Internet Information Services (IIS) 7.5 or newer.
- .NET 4.5 or newer.
- Network connectivity to your Apex SQL Server database.
- Sufficient performance to handle your anticipated usage.

*Note that Vulcan Software LLC will host the web server for you if desired. Please contact us for pricing.*



streamlining field requisitions

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